



Texas Department of Insurance
Purchase Order # 45400 16-0058

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/01/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Granger Mailing Solutions
8858 Taline Cir
Austin TX 78748-1656
United States

Ship To: 2H0001
333 Guadalupe
Austin TX 78701
United States

Vendor ID: 1800724954

Purchaser: Tu-Anh Perez
Phone: 512/676-6144
Fax: 512/463-6159
Email: tu-anh.perez@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Vendor shall provide Annual Maintenance Service in accordance with this purchase order and Vendor's response to Pricing Request No. 16-03493 dated 08/31/15, which is incorporated by reference.

Service coverage to include two (2) preventive maintenance visits per year, emergency service calls to include all parts and labors during regular business hours of 8:00am-5:00pm, Monday through Friday.

Annual maintenance on
Heavy Duty Omaton Letter Opener
Model 206-OP, Serial #ZA02309
Equipment located at the TDI Copy Center: 333 Guadalupe, Room 103, Austin, TX 78701

Period of Performance: September 1, 2015 - August 31, 2016: \$1100.00

TDI has the sole discretion of option to renew three (3) of one (1) year periods:

September 1, 2016 - August 31, 2017: \$1125.00
September 1, 2017 - August 31, 2018: \$1150.00
September 1, 2018 - August 31, 2019: \$1150.00

TDI Contact:
Michael A. Guerra, (512) 676-6132, michael.guerra@tdi.texas.gov

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Authorized Signature

08/31/2015



Texas Department of Insurance
Purchase Order # 45400 16-0058

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Annual maintenance on Heavy Duty Ovation Letter Opener Model 206-OP, Serial #ZA02309 Contact: M. Guerra, 512-676-6132	936/48	1.0000	YR	1100.00000	1100.00	09/01/2015
						Schedule Total	<input type="text" value="1100.00"/>
						ReqID: 0000013493	
						Item Total for Line # 1	<input type="text" value="1100.00"/>
						Total PO Amount	<input type="text" value="1100.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

 Mark Perez, CTCM, CTPM
08/31/2015