

Acknowledgement of Mandatory Training

Please complete the mandatory training listed below within the first 30 days of employment.

1. Watch this [Texas Department of State Health Services video on HIV/AIDS and the workplace](#). Health and Safety Code Section 85.004.
2. Read the [presentation on sensitive personal information and personal health information](#) (SPI/PHI). Tex. Health and Safety Code 181.101
3. Watch this [Texas Attorney General's video on Human Trafficking](#).
4. Review the [CAPPS Time & Leave Desk Aid](#).
5. Watch the TDI [workplace conduct, sexual harassment, and discrimination video](#) and review the [course workbook](#). Tex. Labor Code 21.010.
6. Watch the [Safety & Health Overview video](#).
7. Watch the [TDI Security Training Overview video](#).

I acknowledge that I have completed the following training:

- HIV/AIDS.
- Sensitive Personal Information/Personal Health Information (SPI/PHI).
- Human Trafficking.
- CAPPS time and leave.
- Workplace Conduct: sexual harassment and discrimination.
- Safety & Health Overview.
- TDI Security Training Overview.

I have been informed of TDI's standards of conduct and agree to comply with agency policies. I agree that by typing or inserting my name in any provided space constitutes an electronic or digital signature having the same force and effect as my hand-written signature.

Signature _____ **Date** _____