



TEXAS DEPARTMENT OF INSURANCE

Financial Regulation Division - Company Licensing and Registration (103-CL)
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CHECKLIST FOR ADMINISTRATOR (TPA) NAME CHANGE
(aka LHL177)

CURRENT TPA NAME: \_\_\_\_\_

CURRENT DBA: \_\_\_\_\_

CHANGING TO: \_\_\_\_\_

NEW DBA: \_\_\_\_\_

REASON FOR NAME CHANGE:

- MERGER [ ] SALE/PURCHASE [ ] REORGANIZATION [ ] OTHER [ ]

TEXAS TPA LICENSE NUMBER \_\_\_\_\_

- [ ] OFFICERS AND DIRECTORS PAGE (FIN306) - If any changes have occurred
[ ] BIOGRAPHICAL AFFIDAVIT (FIN484) - for any new officer or director
[ ] FAST FINGERPRINT PASS WITH TCN NUMBER - for each new officer or director that has not previously filed
[ ] EVIDENCE OF FIDELITY BOND IN NEW NAME
[ ] SERVICE OF PROCESS (FIN485) foreign corporations only - completed with new name
[ ] AMENDED ARTICLES OF INCORPORATION/ORGANIZATION - Certified by Secretary of State in the TPA's state of domicile
[ ] COPY OF REGISTRATION OF THE NAME AND/OR DBA CHANGE AS FILED WITH THE TEXAS SECRETARY OF STATE - not applicable if Texas corporation
[ ] AMENDED BY-LAWS/OPERATING AGREEMENT - submit board resolution and/or amended by-laws (operating agreement) approving name change certified by corporate Secretary/Member or Manager