



Purchasing Groups

1. **Purchasing Groups must fulfill initial and annual registration requirements by filing the following:**
 - Registration Form (Form PG1)
 - Appointment of Commissioner as Agent for Service (Form RRG/PG PC1)
 - A listing of all officers and directors
 - Filing Fee of \$50 (initial registration only)
 - A current verification letter from domiciliary state and highest aggregate premium state (if different from domicile)

2. **Renewal of purchasing group registration must be made on the Renewal/Amendment Form (PG1R) forms generated by the Texas Department of Insurance to be submitted annually, on or before July 1 of each year.**

3. **All Agents in compliance with TIC, Chapter 2201, §2201.007 must file Form PG3, a report of the previous year's activities and scope of services, annually, on or before March 1 of each year.**

Send documents to: **Company Licensing & Registration MC 305-2C**
 Texas Department of Insurance
 P.O. Box 149104
 Austin, Texas 78714-9104

PLEASE CALL (512) 322-3535 IF YOU HAVE ANY QUESTIONS