



Property/Casualty Insurers (Including County Mutuals)

Domestic property/casualty companies and commercially domiciled companies must also refer to the [Holding Company Filings](#) link for additional filing instructions.

IMPORTANT: All annual and quarterly statements and NAIC supplements and forms that are filed with TDI must be bar coded in accordance with the instructions contained in the NAIC Annual Statement Instructions manual.

Property/Casualty Insurers must file the following documents:

1. ANNUALLY ON OR BEFORE MARCH 1:

FINANCIAL ANALYSIS (Domestics file paper copy with TDI only)	NAIC (Domestics and Foreign file electronic with the NAIC only)	COMPANY LICENSING & REGISTRATION (paper copy filing or as instructed by filing)
<ul style="list-style-type: none"> •Actuarial Opinion •Advertising Certificate of Compliance •All NAIC Annual Supplements •Analysis of Surplus (except TX domestic County Mutuals)^ •Annual Statement% •Supplemental Compensation Exhibit^ •Supplement For County Mutuals (TX domestic County Mutuals Only)^ •Texas Overhead Assessment Form^ •Texas Supplemental A for County Mutuals (TX domestic County Mutuals Only)^ 	<ul style="list-style-type: none"> •Actuarial Opinion •All NAIC Annual Supplements •Annual Statement% 	<ul style="list-style-type: none"> •Company Details Sheet •Biographical Affidavits for each Officer and Director as listed on the Texas Officers and Directors Page <i>(if changes)^</i> Foreign companies need only file Biographical Affidavits if a change in President, Secretary or Treasurer •Texas Officers and Directors Page <i>(if changes)^</i>

^ Required of Texas domestic companies only

% Foreign insurers file signed Jurat with the Department

Property/Casualty Insurers (Continued)

2. ANNUALLY ON OR BEFORE MARCH 15:

ACTUARIAL DIVISION	Comments:
<ul style="list-style-type: none"> •Actuarial Opinion Summary^ 	<p>Email to: ActuarialDivision@tdi.state.tx.us</p> <p>Electronic copy is preferred. You will receive an email acknowledgement of receipt or</p> <p>Mail directly to:</p> <p>Actuarial Division MC 302-3A Texas Department of Insurance P O Box 149104 Austin TX 78714-9104</p>

^ NOTE: This is a confidential filing. Please do not include with your Annual Statement.

3. ANNUALLY ON OR BEFORE APRIL 1:

FINANCIAL ANALYSIS (Domestics file paper copy with TDI only)	NAIC (Domestics and Foreign file electronic with the NAIC only)	DATA SERVICES	NCCI
<ul style="list-style-type: none"> •Management's Discussion and Analysis 	<ul style="list-style-type: none"> •Management's Discussion and Analysis 	<ul style="list-style-type: none"> •Disallowed Expense Call 	<ul style="list-style-type: none"> •Texas Workers' Compensation Financial Call

4. ANNUALLY ON OR BEFORE MAY 1:

FINANCIAL ANALYSIS (Domestics file paper copy with TDI only)	NAIC (Domestics and Foreign file electronic with the NAIC only)	DATA SERVICES
<ul style="list-style-type: none"> •Combined Property/ Casualty Annual Statement* 	<ul style="list-style-type: none"> •Combined Property/ Casualty Annual Statement* 	<ul style="list-style-type: none"> •Annual (Summary) Closed Claim Report •Closed Claim Reconciliation Report

Property/Casualty Insurers (Continued)

5. ANNUALLY ON OR BEFORE JUNE 30:

FINANCIAL ANALYSIS (Domestics file paper copy with TDI only)	NAIC (Domestics and Foreign file electronic with the NAIC only)
•CPA Audited Financial Report*	•CPA Audited Financial Report*

*Under TX Insurance Code Article [401.006](#) (formerly 1.15A §4) §4), generally companies are exempt from filing CPA audited financial reports if they write **both** less than \$1 million in direct Texas premiums and less than \$1 million in nationwide assumed reinsurance premiums. **The Texas Only rule for a 6/30 filing date applies only if a Texas insurer and all of its affiliated insurers (if any) do business only in Texas.** NOTE: if a Texas company does business only in Texas, but its affiliates sell insurance outside of Texas, then the 6/1 date applies.

6. QUARTERLY ON OR BEFORE JANUARY 10, APRIL 10, JULY 10 AND OCTOBER 10:

DATA SERVICES
•Quarterly Closed Claim Report

7. QUARTERLY ON OR BEFORE FEBRUARY 15, MAY 15, AUGUST 15 AND NOVEMBER 15:

DATA SERVICES
•Call for Quarterly Experience •Call for Quarterly Experience, Workers' Compensation Deductible Plans

8. QUARTERLY ON OR BEFORE MAY 15, AUGUST 15 AND NOVEMBER 15:

FINANCIAL ANALYSIS (Domestics file paper copy with TDI only)	NAIC (Domestics and Foreign file electronic with the NAIC only)
• All NAIC Quarterly Supplements • Quarterly Statement%	• All NAIC Quarterly Supplements • Quarterly Statement%

% Foreign insurers file signed Jurat with the Department

Property/Casualty Insurers (Continued)

9. MONTHLY OR AS NECESSARY:

NCCI
<ul style="list-style-type: none">•Detailed Claim Information - 6 months after injury and annually thereafter until claim is closed or for 8 years, whichever is less•Unit Stat Report - 18 months after effective date of policy then annually for 5 years or until all claims paid, whichever is less

10. POLICYHOLDER DIVIDEND APPLICATION:

Licensed insurance carriers must apply for authority to pay dividends to their Texas policyholders under the provisions of the Texas Insurance Code, 1951, Articles 5.07, 5.08 and 5.09 (Motor Vehicle); Article 5.20 (Casualty Rate Law) or Article 5.60 (c) (Workers' Compensation) and other applicable statutes. The Texas Casualty Dividend Disbursement Application and the application to pay dividends on Fire and Allied Lines, Homeowners and Farm and Ranch owner's policies are available from and should be filed with:

**Kristine Ehrlich
Financial Analysis MC 303-1A
Texas Department of Insurance
333 Guadalupe St.
Austin, Texas 78701**

**Phone: (512) 322-5030
FAX: (512) 322-5082**

Email your signed application to: kristine.ehrlich@tdi.state.tx.us

NOTE: Casualty and Fire and Allied forms are now available on the TDI website at <http://www.tdi.texas.gov/forms/form4disbursement.html>. If you are filing a multiple line dividend on commercial policyholder(s) in accordance with new Article 5.41-2 as enacted by Senate Bill 1291, 75th Legislative Session, please contact Kristine Ehrlich at the address above for the form to file notice at least 15 days prior to the payment of the dividend.