



Texas Department of Insurance

Financial, Financial Analysis, Mail Code 303-1A

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## Closed Claim Reconciliation Form

The *Closed Claim Reconciliation Form* is used to reconcile the quarterly closed claim reports submitted throughout the calendar year with a company's direct losses on their annual statement.

Pursuant to TIC §§ 38.151-38.163, 28 TAC §5.9204 Property/Casualty insurers including County Mutuals, Lloyds, Reciprocal, Domestic Risk Retention Groups writing general liability, professional liability other than medical professional liability, product liability, liability portion of commercial multi-peril, commercial auto liability, or medical professional liability are required to file. **Please note: TDI will issue a Commissioner's Bulletin, usually around June 1, which will detail reporting instructions, due dates, and other information needed to complete the report.**

Direct data call information and inquiries to:

Property & Casualty Program-  
Data Services MC 105-5D  
Texas Department of Insurance  
Attn.: Vicky Knox  
PO Box 149104  
Austin, TX 78714-9104  
Phone: (512) 475-1879  
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### Most Frequently Asked Questions

How do I know when to submit this report?	A Commissioners' Bulletin will be issued which will include reporting instructions and due date.
Can I get an extension on the deadline?	Extensions may be granted on a case by case basis. Requests must be in writing, include NAIC company number, reason for extension, contact person, fax number, and the anticipated date of filing the report.
What happens if I don't meet the deadline?	You may be referred to TDI's Legal Division for disciplinary actions.
Can I fax my information?	No, unless specifically requested by TDI staff.
Can I develop my own form?	Yes, but make sure it <b>completely</b> agrees with the form sent by TDI for that year.
Are any reports published as a result of this data call?	Yes. The findings developed from this data are used for the <i>Texas Liability Insurance Closed Claim Annual Report</i> .