

Meeting of the Oversight Working Group

September 30, 2010

9:00 a.m.

Texas Department of Insurance

H1-Room 370

333 Guadalupe, Austin, TX

Agenda

- I. Introduction of Working Group Members and Staff
 - a. Antitrust statement
 - b. Elect Chairperson of Working Group
- II. Develop Recommendations for the Oversight Process
 - a. Discuss types of oversight
 - i. Oversight of engineer documentation
 - ii. On-site oversight
 - iii. Attend audit of documentation at the Department
 - b. Discuss documentation requirements
 - i. Windstorm plans
 - ii. Calculations
 - iii. Building product information
 - iv. Inspection records
 - v. Records retention
- III. Discuss resolving professional differences on technical issues
 - a. Develop standardized checklist of items required prior to certification
 - b. Providing education and mandatory orientation
 - c. Develop dispute resolution committee
- IV. Discuss Working Group Assignments
- V. Adjournment