



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 17-0500

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **10/12/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Citibank
Travel Central Bill Acct CBA Payments
PO Box 183173
Columbus OH 43218-3173
United States

Ship To: 2F0032 - Cameron Rd - Warehouse
7915 Cameron Road
Austin TX 78754
United States

Vendor ID: 1460358360 1

Purchaser: Andrea Toscano
Phone: 512/676-6142
Fax: 512/463-6159
Email: andrea.toscano@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

This Purchase Order is processed for internal tracking and paying purposes only. This document will not be sent to the vendor.

Authorized Signature

Andrea Toscano

10/12/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	New Subscription for 12 Monthly Issues of Communication Briefings, Each fast-read issue is packed with practical strategies to advance your career.	956/35	1.0000	YR	\$97.00	\$97.00	10/12/2016
						Schedule Total	<input type="text" value="\$97.00"/>
						ReqID:	
						0000015933	
see below:							
Note to purchasing: It's time to renew subscription and Richard Lee would prefer to receive his subscriptions by "Electronic delivery".							
Renewal Subscription period: 10-01-16 to 09-30-17							
Account No: 43712622 (see attached invoice)							
Membership for: Richard Lee (512) 676-6268							
One-Year (12 Monthly Issues) Communication Briefings at \$129.00							
Each fast-read issue is packed with practical strategies to advance your career.							
Phone: 800-543-2055							
website: www.CommunicationBriefings.com/welcome							
						Item Total for Line # 1	<input type="text" value="\$97.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

Andrea Toscano

10/12/2016