



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0455**

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **10/05/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
Travel Central Bill Acct CBA Payments  
PO Box 183173  
Columbus OH 43218-3173  
**United States**

**Ship To:** 2M0001 - Metro Office  
7551 Metro Center Drive, Suite 100  
Austin TX 78744  
United States

**Vendor ID:** 1460358360 1

**Purchaser:** Andrea Toscano  
**Phone:** 512/676-6142  
**Fax:** 512/463-6159  
**Email:** andrea.toscano@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

This Purchase Order is processed for internal tracking and paying purposes only. This document will not be sent to the vendor.

MARK MCAFEE - CONF #: PJN397G26L3  
CINDY MARTIN - CONF #: ZZN57PK7WV2  
HUGO SALAZAR - CONF #: MTNSLLP5V4F  
RUSS HARPER - CONF #: J8NRPQX2NDK

**Authorized Signature**

*Andrea Toscano*

**10/05/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Registration fee for 4 DWC staff to attend SCSUG 2016 Conference November 6-8, 2016 in San Antonio, TX.	963/64	4.0000	EA	\$425.00	\$1,700.00	10/05/2016
						<b>Schedule Total</b>	<input type="text" value="\$1,700.00"/>
						<b>ReqID:</b>	
						0000016716	
SCSUG 2016 Conference Registration for:							
Mark McAfee							
Russ Harper							
Cindy Martin							
Hugo Salazar							
Rate listed includes group discounted rate for early bird registration to be received before 9/20/16.							
Staff will be registered at a later date due to website technical difficulties.							
Registration page can be found at:							
<a href="http://www.scsug.org/2016-forum/">http://www.scsug.org/2016-forum/</a>							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$1,700.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  
*Andrea Toscano*  
10/05/2016