



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0319**  
**Purchase Order Change Notice (# 1)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/19/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **09/19/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Insurance Consumer Affairs Exchange Inc  
ICAE  
PO Box 746  
LAke Zurich IL 60047-0746  
United States

**Ship To:** 2F0032 - Cameron Rd - Warehouse  
7915 Cameron Road  
Austin TX 78754  
United States

**Vendor ID:** 1371148101 3

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Purchaser:** Andrea Toscano  
**Phone:** 512/676-6142  
**Fax:** 512/463-6159  
**Email:** andrea.toscano@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

TDI has determined an advance payment is required due to the following circumstances. A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (Reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002)

09/19/2016  
POCN #1: Change was made to remove Nicole Thornbro.  
Conference: ICAE-2017  
Date: October 23-26  
Location: New Orleans, LA

**Authorized Signature**

*Andrea Toscano*

**09/19/2016**



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0319**  
**Purchase Order Change Notice (# 1)**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Registration fee for the Insurance Consumer Affairs Exchange (ICAE) Conference on October 23-26, 2016.  Attendees: Melissa Hield and Valerie Brown	963/64	2.0000	EA	\$695.00	\$1,390.00	09/19/2016
						<b>Schedule Total</b>	<input type="text" value="\$1,390.00"/>
				ReqID: 0000016481			
Early bird deadline is September 30, 2016.							
Send payment (payment by check only) along with copy of registration form to: Insurance Consumer Affairs Exchange P.O. Box 746 Lake Zurich, IL 60047							
Contact Nancy Brebner (nbrebner@icae.com) or 847.991.8454						<b>Item Total for Line # 1</b>	<input type="text" value="\$1,390.00"/>

Authorized Signature

*Andrea Toscano*

**09/19/2016**



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0319**  
**Purchase Order Change Notice (# 1)**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Registration fee for the Insurance Consumer Affairs Exchange (ICAE) Conference on October 23-26, 2016. Attendee: Nicole Thornbro	963/64	1.0000	EA	\$695.00	\$0.00	CANCEL
						<b>Schedule Total</b>	<input type="text" value="\$0.00"/>
						ReqID:	
						0000016481	
<p>Insurance Consumer Affairs Exchange (ICAE) Conference            October 23-26, 2016            New Orleans, LA</p> <p>Attendees: Nicole Thornbro</p> <p>Early bird deadline is September 30, 2016.</p> <p>Send payment (payment by check only) along with copy of registration form to:            Insurance Consumer Affairs Exchange            P.O. Box 746            Lake Zurich, IL 60047</p> <p>Contact Nancy Brebner (nbrebner@icae.com) or 847.991.8454</p>							
						<b>Item Total for Line # 2</b>	<input type="text" value="\$0.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Andrea Toscano*

**09/19/2016**