



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 17-0057
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **I** Date: **08/17/16** PO Method: **DC** Dispatch: **Dispatch Via Print** Rev Dt: **12/20/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: XEROX CORPORATION
 PO BOX 650361
 DALLAS TX 752650361
 United States

Ship To: See Detail Below

Vendor ID: 1160468020 4

Bill To: Attn: Acctng - Mail Code 108-3A
 P. O. Box 149104
 Austin TX 78714-9104
 United States

Purchaser: Patti Sanders
Phone: 512/676-6147
Fax: 512/490-1073
Email:

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Operating Lease Agreement for multi-functional devices (MFD) to include Managed Document Services in accordance with Department of Information Resources Contract No. DIR-SDD-1683 and Xerox Managed Service Order (MSO) No. 7060673-001.

The Operating Lease Agreement has two (2) terms:

New equipment delivered under this contract is for a sixty (60) month term beginning 07/01/2013 and ending on 07/31/2018.

Existing equipment (itemized by serial number in the MSO) is for a thirty-six (36) month term beginning on 07/01/2013 and ending on 07/31/2016.

This is the fourth year of a 5 year contract between TDI and Xerox through DIR SDD-1683. The contract ends on 6/30/2018.

- Period 1 - 7/1/2013 - 8/31/14 - 45400 - 0000005081
- Period 2 - 9/1/2014 - 8/31/15 - 45400 - 0000007401
- Period 3 - 9/1/2015 - 8/31/16 - 45400 16-0089
- Period 4 - 9/1/2016 - 8/31/17 - 45400 17-0057

Contract Monitors: Tori King
 Contract Administrator: Clarissa Bennett

This purchase order covers FY2017 beginning on 9/1/2016 through 08/31/2017.

FCB 8/16/16

POCN 1 ps Added line 7 for new MFD at the Denton Field Office.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

Authorized Signature

Patti Sanders, CTPM

12/20/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Hobby / Field MFD Contract	985/58	12.0000	MO	\$18,212.29000	\$218,547.48	08/31/2017
	Lease of Multi-Function Devices (MFD) for Hobby / Field per Managed Service Order (MSO) # 7060673-001 Includes Managed Document Services. Term: 9/1/16 - 8/31/17 Ship To: 2F0032 7915 Cameron Road Austin TX 78754 United States						
						Schedule Total	\$218,547.48
					ReqID: 0000016579		
	List of Hobby / Field Multi-Function Devices Model 5632: 17 = \$2,424.98 Model 5645: 25 = \$4,333.06 Model 7345: 7 = \$1,491.83 Model 4112: 1 = \$797.92 D110 w/ tape binder (new): 1 = \$1,407.27 Model 5845: 9 = \$2,509.18 Model 7845: 5 = \$1,711.52 TOTAL Hobby / Field MFD Cost per Month = \$14,675.76 Managed Document Services Cost per Month = \$3,536.53 Hobby / Field has 41.67% of devices TOTAL Hobby / Field MFD Cost and Managed Document Services Cost per Month = \$18,212.29 Vendor: Xerox DIR #: DIR-SDD-1683 Previous PO#: 16-0089 NOTE: This is the fourth year of a 5 yr contract. The contract ends on 6/30/2018. Program Contract Specialist: Toni King Program Contract Coordinator: Clarissa Bennett						
						Item Total for Line # 1	\$218,547.48

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Hobby / Field Black & White Overages: B&W pooled includes 2,490,000 per month. Charged \$0.0075 per impression overage charge.	985/58	1.0000	LOT	\$1.00000	\$1.00	08/31/2017
	Ship To:	2F0032					
		7915 Cameron Road Austin TX 78754 United States					
						Schedule Total	<input type="text" value="\$1.00"/>
					<u>ReqID:</u> 0000016579		
	Semi-annual billing Jan - June and July - Dec.						
	Hobby has 42.74% of BW devices.						
	Program Contract Specialist: Toni King Program Contract Coordinator: Clarissa Bennett						
						Item Total for Line # 2	<input type="text" value="\$1.00"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Hobby / Field Color Overages: Color pooled includes 1,000 per device, per month. Charged \$.0638 per impression overage charge.	985/58	1.0000	LOT	\$2,858.52000	\$2,858.52	08/31/2017
	Ship To:	2F0032					
		7915 Cameron Road Austin TX 78754 United States					
						Schedule Total	<input type="text" value="\$2,858.52"/>
					<u>ReqID:</u> 0000016579		
	Semi - annual billing Jan. - June and July - Dec.						
	Hobby has 37.5% of color devices.						
	Color overages estimated to be \$18,000.00 annually. Hobby is expected to use 83% of estimated overages = \$15,000. At this time we will not be encumbering the entire estimated amount of \$15,000. We will add additional funds for these color overage charges at a later point within FY17.						
	Program Contract Specialist: Toni King Program Contract Coordinator: Clarissa Bennett						
						Item Total for Line # 3	<input type="text" value="\$2,858.52"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	DWC / Field MFD Contract	985/58	12.0000	MO	\$22,782.12000	\$273,385.44	08/31/2017
	Lease of Multi-Function Devices (MFD) for DWC / Field per Managed Service Order (MSO) # 7060673-001 Includes Managed Document Services. Term: 9/1/16 - 8/31/17 Ship To: 2F0032 7915 Cameron Road Austin TX 78754 United States						
						Schedule Total	\$273,385.44
					ReqID: 0000016579		
	List of DWC / Field Multi-Function Devices Model 5632: 42 = \$5,977.50 Model 5645: 11 = \$1,905.42 Model 5655: 1 = \$292.64 Model 5665: 3 = \$913.74 Model 7345: 18 = \$3,801.42 Model 4112: 1 = \$739.02 Model 5845: 11 = \$2,844.28 Model 5865: 2 = \$805.33 Model 7845: 1 = \$340.69 Model 7545 1 = \$211.61 TOTAL DWC / Field MFD Cost per Month = \$17,831.65 Managed Document Services Cost per Month = \$4,950.47 DWC / Field has 58.33% of devices TOTAL DWC/ Field MFD Cost and Managed Document Services Cost per Month = \$22,782.12 Vendor: Xerox DIR #: DIR-SDD-1683 Previous PO#: 16-0089 NOTE: This is the fourth year of a 5 yr contract. The contract ends on 6/30/2018. Program Contract Specialist: Toni King Program Contract Coordinator: Clarissa Bennett						
						Item Total for Line # 4	\$273,385.44

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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5- 1	DWC / Field Black & White Overages: B&W pooled includes 2,490,000 per month. Charged \$.0075 per impression overage charge.	985/58	1.0000	LOT	\$1.00000	\$1.00	08/31/2017
Ship To:		2F0032					
		7915 Cameron Road Austin TX 78754 United States					
						Schedule Total	<input type="text" value="\$1.00"/>
				<u>ReqID:</u> 0000016579			
Semi-annual billing Jan - June and July - Dec.							
DWC has 57.26% of BW devices.							
Program Contract Specialist: Toni King Program Contract Coordinator: Clarissa Bennett							
						Item Total for Line # 5	<input type="text" value="\$1.00"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
6- 1	DWC / Field Color Overages: Color pooled includes 1,000 per device, per month. Charged \$.0638 per impression overage charge.	985/58	1.0000	LOT	\$985.56000	\$985.56	08/31/2017
	Ship To:	2F0032					
		7915 Cameron Road Austin TX 78754 United States					
						Schedule Total	<input type="text" value="\$985.56"/>
					<u>ReqID:</u> 0000016579		
	Semi - annual billing Jan. - June and July - Dec.						
	DWC has 62.5% of color devices.						
	Color overages estimated to be \$18,000.00 annually. DWC is expected to use 13% of estimated overages = \$3,000.						
	Program Contract Specialist: Toni King Program Contract Coordinator: Clarissa Bennett						
						Item Total for Line # 6	<input type="text" value="\$985.56"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	Lease of new MFD for Denton Field Office Xerox Model 3655X with stand and three (3) additional paper trays. This rental includes 20,000 prints each month, with additional prints billed at .0045	985/27	8.0000	MO	132.32000 \$	1058.560 \$	08/31/2017
	Ship To:	2F0008					
		625 Dallas Dr., Suite 475 Denton TX 76205-7289 United States					
						Schedule Total	1,058.56
					ReqID: 0000017486		
	This Purchase Order Change Notice is issued in accordance with the terms and conditions of DIR Contract DIR-TSO-3043. Pricing per Leslie Hudson dated November 15, 2016. Vendor Contact: Leslie Hudson, 512-343-5647, leslie.hudson@xerox.com Monthly cost = \$132.32 (\$102.00 base rental + \$7.88 stand + \$22.44 three (3) 500 sheet trays) Current Term: 1/1/2017 - 8/31/2017 Contract Term: 1/1/2017 - 8/3/2018 Model Number: 3655X Serial Number: (add when received)						
						Item Total for Line # 7	1,058.56

Total PO Amount 496,837.56

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

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