



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0903**  
**CHANGE ORDER - REPRINT**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **01/15/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **01/29/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** LAZ Parking  
 712 Main St STE 250  
 Houston TX 77002-3207  
 United States

**Ship To:** 2F0032  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1204091182

**Purchaser:** James Ray Kelldorf  
**Phone:** 512/676-6149  
**Fax:** 512/463-6159  
**Email:** james.kelldorf@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

THIS PURCHASE ORDER CAN BE CANCELED BY EITHER PARTY WITH A 10 DAY WRITTEN NOTICE OR LESS IS IF BOTH PARTIES AGREE TO THE CANCELATION.

LAZ Parking Management Inc. shall provide parking facilities for the Texas Department of Insurance (TDI) employees in accordance with this purchase order.

The term of this PO is for 12 months starting January 29, 2016 through January 28,2017 with options for two (2) additional 1 year term renewals.  
 2nd Term: will be 1/29/17 through 1/28/18  
 3rd Term: will be 1/29/18 through 1/28/19

LAZ Contact:  
 Maritza Villarreal  
 MVillarreal@lazparking.com  
 713-659-8312

TDI Contacts:  
 Contract Administrator: Kim Hunt, (512) 322-3572, kim.hunt@tdi.texas.gov  
 Contract Monitor: Leisa Perkins, (512) 305-7232, leisa.perkins@tdi.texas.gov

Invoicing: To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified. Attachment "A-1" Terms and Conditions become part of this Purchase Order.

\*\*\*\* Our accounting department is going paperless. Invoices may be emailed to invoices@tdi.texas.gov\*\*\*\*

Quantities are estimated: TDI does not guarantee to purchase any minimum or maximum quantity. TDI reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All Purchase Order Change Notice (POCN) will be issued by TDI Purchasing Section.

POCN #1 1/22/15 JK  
 Corrected term of service dates and changed vendor address from San Antonio to Houston.

POCN #2 1/29/16 JK  
 Changed parking location to 1420 Congress Lot #110115.

**Authorized Signature**  
  
 01/29/2016



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Added PO cancellation clause.  
 Changed term of service date to start on 1/29/16.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
1- 1	LAZ Parking space For Texas Department of insurance Fraud Unit Prosecutor	971/55	12.0000	MO	80.00000	960.00	01/18/2016	
						<b>Schedule Total</b>	960.00	
				ReqID: 0000014948				
Parking Location: 1420 Congress Ave., Houston, TX 77002 Issue Parking Permit in the name of - Texas Department of Insurance. LOT #110115							<b>Item Total for Line # 1</b>	960.00
						<b>Total PO Amount</b>	960.00	

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*James Kellogg, CTPM*

**01/29/2016**