



State Fire Marshal's Office

PO Box 12107 | Austin, TX 78711 | 512-676-6800 | tdi.texas.gov/fire

SF525 | 0722

Fire Sprinkler Non-Resident Responsible Managing Employee (RME-G) Application Questions

Instructions

- Print or type your information.
- Form is to be completed by the RME-G applicant if:
 - Your residential address is out of state; and
 - The company you work for is in Texas.
- Answer questions completely and truthfully. We may deny, suspend, or revoke your license if you misrepresent or knowingly give wrong information on this application.

1. Applicant information

First name

Middle name

Last name

Suffix

Phone

Email (required)

2. Questions

The RME-G for a company is responsible for supervising all work performed by the company, including installation, maintenance or service, and inspections.

1. Will you be the only RME-G for the company? Yes No

If yes, please answer questions 2-4.

If no, please complete Section 3.

2. As the only RME-G for the company, how will you provide the required supervision when you are in another state? Please explain.

The RME-G shall attach the original ITM tag to the system according to Texas Administrative Code, Section 34.718(b). The RME-G shall attach the material and test certificates to the system to comply with adopted codes and standards. Some local authorities having jurisdiction (AHJ) will require the project RME-G to be present for final testing.

3. Regarding the above statement, as the only RME-G, how will you accomplish this if you are out of state? Please explain.

4. Provide the name of the individual RME-G who will perform system inspections, if different than the applicant.

First name	Middle name	Last name	Suffix
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State Fire Marshal's Office (SFMO) license number

3. Signature

- I am familiar with and will comply with the requirements in Chapter 6003 of the Texas Insurance Code and Section 34.700 of Texas Administrative Code, Title 28, the Fire Sprinkler Rules.
- I verify that the information on this application and its attachments are true and correct.
- I understand that knowingly providing a false answer to any question or submitting false information or documents with this application may be tampering with a governmental record, which is punishable under the Texas Penal Code 37.10.

Applicant signature

Print name	Date
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4. Send this completed form by mail or email to:

Mailing address

Email: FMLicensing@tdi.texas.gov

State Fire Marshal's Office
P.O. Box 12107
Austin, Texas 78711-2107

Your rights

You can request information we have about you by emailing OpenRecords@tdi.texas.gov or writing to: Public Information Coordinator, Texas Department of Insurance, P.O. Box 12030 (mail code GC-ORO) Austin, Texas 78711-2030. You also have the right to ask that we fix information we have about you that is wrong. To ask for a correction, send (1) your name, mailing address, and your phone number, (2) details about what needs to be fixed, and (3) the reason or proof showing why the information is wrong. Send this by email to RecordCorrections@tdi.texas.gov or by mail to: Record Correction Request, Texas Department of Insurance, P.O. Box 12030 (mail code CO-AAL-CC), Austin, Texas 78711-2030. There is a different process to change or update information you submitted to the State Fire Marshall's Office (SFMO). To update information submitted to SFMO, email FMLicensing@tdi.texas.gov. There may be a fee to update information held by SFMO.