

Liesa G. Hackett

Crystal Resolutions, LLC

1085 Elkins Lake • Huntsville, TX 77340

Credentialed Mediator accepting opportunities to mediate for individuals, organizations and entities requesting confidential and professional mediation. Professional work experience in the areas of Finance & Accounting, Auditing, Criminal Investigation, Payroll, many Human Resource related task and excellent talent with computer skills.

- Over 16 months providing mediation services for private and County Dispute Resolution Center.
- Excess of 30 years providing professional customer service and human resource related duties and responsibilities
- Experience in Criminal Investigation including report writing, analyses and interviewing
- Over 16 years of performing and supervising Finance and Accounting activities in the military and local government agencies

Work Experience

Mediation Aug 2018 –

Mediation

- Mediated and observed a variety of different family & civil cases
- Volunteer at the Montgomery Dispute Resolution Center and scheduled mediations

City of Huntsville Mar 2003 – Aug 2018

Administrative Coordinator / Accountant III/ Payroll Administrator

- Reconciled, calculated, posted, and verified financial data
- Analyzed and examined accounts verifying the accuracy of accounts and
- Prepared worksheets and reports reflecting the examinations and discrepancies

United States Army Dec 1986 – Dec 2000

Criminal Investigator / Finance and Accounting Supervisor

- Interviewed witnesses, suspects, , and victims of crimes obtaining very detailed statements
- Studied, analyzed, and evaluated evidence, laboratory findings, and statements
- Applied laws, which governed investigations, searches and apprehensions.
- Prepared chronology of investigative activities, reports and action records

Education and Training

Worklife Institute, Professional Mediation Training (Aug 2018); Worklife Institute, Advanced Professional Family Mediation Training (Oct 2018); Texas Council on Family Violence SB 539 Mediator Training (4) (May 2019); Excelsior College, Albany, NY (BS in Business, Dec 2002); AA Business Management, ICS Center for Degree Studies, Scranton, PA; Legal Assistant, Diploma, August 1996; Equal Opportunity Leaders Course, July 1999, Vilseck, Germany; Manager Development Course, July 1997, Fort Eustis, VA; Disbursing Operations Management Course, September 1997, Fort Eustis, VA; Supervisor Development Course, December 1997, Fort Eustis, VA; Protecting Secret and Confidential Documents, January 1999, Fort Eustis, VA; Finance and Accounting Entitlements Course, April 2001, Fort Knox, KY