

---

# RELESIA GRAY

2632 Hopkins Drive Grand Prairie, Texas 75052

Day: [REDACTED]

Evening: [REDACTED]

---

## EMPLOYMENT EXPERIENCE

### **R Gray Mediators Inc.**

**P.O. Box 540824, Grand Prairie, TX 75054**

**(August 2017 – Present)**

**Owner**

**(Family Certified)**

**Certified Mediator/Facilitator:** Facilitates negotiation and conflict resolution through dialogue. Resolve conflict outside of the court system by mutual consent of parties involved. Confer with disputants to clarify issues, identify underlying concerns and develop an understanding of their respective needs and interests. Use mediation techniques to facilitate communication between disputants, to further parties' understanding of different perspectives and to guide parties toward a mutual agreement. Encouraging positive change by helping individuals, teams and organizations navigate conflict productively and collaboratively.

### **United States Department of Education, Office for Civil Rights**

**1999 Bryan Street, Dallas, Texas 75201**

**(November 1998-August 2015)**

**Supervisor: Justin Evans (214) 661-9676**

**Civil Rights Investigator/Mediator GS-0360 Grade 13:** Enforce civil rights laws at educational institutions at the elementary, secondary and post-secondary levels. Conduct investigations, negotiate and mediate resolutions, draft policy recommendations for educational institutions, assist in conducting proactive reviews of educational institutions, and provided technical assistance to organizations, educational institutions and complainants concerning civil rights issues. Conduct presentations at educational institutions and partner with community organizations and educators to address issues of equal access to education. Prepare responses as a result of requests made under the Freedom of Information Act (FOIA). Monitor resolution agreements to ensure compliance with civil rights regulations. Provide guidance to lower grade EOS's and serve as a back up to other EOS's on their cases when necessary. Serve as lead investigator on complex cases and provide training to team members on newly developed agency policy.

### **Federal Medical Center, 3150 Horton Rd. Fort Worth, Texas 76119**

**(April 1997-November 1998)**

**Supervisor: Harrietta Curry (817) 534-8400**

**Education Technician GS-07:** Responsible for maintaining the law library available to inmates. Reviewed educational backgrounds of inmates to determine educational needs. Provided reference service to inmates regarding educational program opportunities. Maintained funding and purchasing documentations for the education department. Conducted orientation for new inmate workers. Supervised inmate orderlies and library workers. Assisted with GED testing for inmates.

**Office of the Attorney General 4200 S. Freeway Fort Worth, Texas 76115  
(September 1992-March 1997)**

**Supervisor: James Moore (817) 927-4823**

**Child Support Investigator:** Conducted investigations of Child Support Cases. Located absent parents to collect child support debts. Served as Team Leader for the enforcement department (enforcing existing court orders). Mediations of child support settlements. Conducted orientation classes for clients. Prepared responses to complex inquiries. Prepared legal documents (pleadings) ordering child support to be submitted to a judge for signature. Provide technical assistance to the public and employers regarding child support issues.

## **EDUCATION**

**High School Diploma (June 1983)**

**Beecher High School 1020 W. Coldwater Rd. Mt. Morris, MI 48505**

**B.S. December 1989**

**Major: Economics (160 semester hours)**

**Minor: Communications**

**Florida State University, Tallahassee, FL**

## **TRAINING**

<b>Family Violence for Mediation</b>	<b>February 2018</b>
<b>Adjustor License – All Lines</b>	<b>January 17, 2018</b>
<b>Mediation Certificate</b>	<b>November 2014</b>
<b>Negotiations</b>	<b>November 1998</b>
<b>Interviewing Techniques</b>	<b>August 2000</b>
<b>Report Writing</b>	<b>September 2000</b>
<b>Briefing Techniques</b>	<b>August 2001</b>
<b>Investigations</b>	<b>June 2003</b>
<b>Leadership for non-supervisors</b>	<b>September 2003</b>

## **AWARDS**

<b>Director's Award Recipient:</b>	U.S. Department of Education, OCR (1999)
<b>Director's Award Recipient:</b>	U.S. Department of Education, OCR (2002)
<b>Mentor Award:</b>	U.S. Department of Education, OCR (2003)

**PROFESSIONAL REFERENCES**

Melissa Malonson  
Supervisory Attorney Team Leader  
U.S. Department of Education  
Office for Civil Rights – Dallas Office  
1999 Bryan Street  
Dallas, Texas 75201  
(214) 661-9637

Justin T. Evans  
Administrative Judge  
U.S. EEOC  
100 Alabama St. SW, Ste. 4R30  
Atlanta, GA 30303  
[Justin.evans@eeoc.gov](mailto:Justin.evans@eeoc.gov)  
404-562-6807