

DIANNE DECK

Dispute Resolution professional with mediation and arbitration experience in the areas of insurance contracts, business disputes, contracts negotiations, employment/labor disputes, community issues and domestic relations issues.

EDUCATION: SOUTHERN METHODIST UNIVERSITY – Masters in Dispute Resolution
TEXAS A&M UNIVERSITY AT COMMERCE – Masters Business Administration
UNIVERSITY OF TEXAS AT DALLAS – BS Business Administration

ASSOCIATIONS: TEXAS ASSOCIATION OF MEDIATORS
TEXAS MEDIATORS CREDENTIALING ASSOCIATION

LICENSE: STATE OF TEXAS DEPARTMENT OF INSURANCE – LICENSE #1933970 – EXPIRES 7/31/2021
GENERAL LINES – LIFE, ACCIDENT, HEALTH AND HMO – SINCE 2014

2004- Present **FINDING RESOLUTION** **Plano, Texas**

MEDIATOR AND ARBITRATOR

- Conduct mediations and arbitrations for businesses and individuals for various industries and disputes.
- Coordinate sessions with parties to develop a clear understanding of underlying concerns and prioritize interests, as well as, provide guidance for resolution of dispute.
- Handled complex negotiations and contract reviews, including data review from multiple sources.
- Facilitate discussions for problem-solving and clarification of issues to progress to settlement agreements.

2016-2017 **SUPPORTING STRATEGIES** **Dallas, Texas**

FINANCIAL CONSULTANT

- Handle complex negotiations for new contracts for business operations.
- Review existing contracts for adherence to specifications and provide detailed analytical review.
- Provide detailed analysis of financial information for business owners/partners for proposed mergers.
- Resolve disputes for business issues and labor-related disputes.

2015-2015 **INTEL SECURITY – MCAFEE (6 month contract assignment)** **Dallas, Texas**

FINANCIAL PROJECT CONSULTANT- SENIOR MANAGER

- Worked closely with the transition of finance function from Dallas to Portland office.
- Resolved discrepancies and disputes for financial records and contracts.
- Formulated required corrections to contracts and accounts with the management.
- Accurately collect data from multiple departments and locations to provide action plan and resolution of outstanding issues.

2014-2015 **UNIVERSITY OF NORTH TEXAS** **Denton, Texas**

ADJUNCT PROFESSOR – NEGOTIATIONS (SENIOR LEVEL COURSE)

- Develop course materials for senior level undergraduate studies to provide students with a comprehensive learning environment utilizing both lecture and online instruction for all areas of alternative dispute resolution, negotiations and conflict management.
- Lead discussion to train students in listening, problem-solving, and ability to recognize each disputants differences and similarities in regards to issue for resolution.

2011 – 2012 **HEWLETT PACKARD**

Plano, Texas

SENIOR FINANCIAL ANALYST III

- Responsible for financial reporting for clients in the insurance industry and airline industry.
- Handled detail review of client contracts with HP for adherence to contract specifications.
- Manage adherence to company policies and audit controls.
- Facilitate discussions on issues for resolution to achieve financial objectives for both HP and the client company.

2008- 2010 **FLOW DESIGN, INC (Subsidiary of IMI PLC)**

Dallas, Texas

IMI INDOOR CLIMATE NORTH AMERICA FINANCIAL CONTROLLER

- Managed departments for accounting, finance, treasury, human resources, purchasing, IT, and reporting to overseas corporate office.
- Responsible for contract negotiations and resolution of disputes with vendors and employees.
- Review and approve international transactions in accordance with company policies and laws for country as applicable.
- Complex communications with international vendors and partners for achievement of financial and company goals.

2004- 2008 **JEFFERSON WELLS INTERNATIONAL**

Dallas, Texas

FINANCIAL OPERATIONS CONSULTANT

- Clients included EDS, Merit Energy, Trinity Hospice, Southwest Airlines and Coors Brewing.
- Industries included software and hardware services, oil and gas, healthcare and insurance, airline industry and retail.
- Lead team with Sarbanes-Oxley new law for corporate compliance and oversight of financial records.
- Establish solid working relationships to assist in improving client's key performance indicators.
- Review existing corporate structure and provide detailed report for merger as controlling interest with company in like industry for healthcare.
- Detailed review of employment and union contracts for compliance and review of IT system for compliance to contracts.